

RI PrideFest Food Vendor Application  
Rhode Island PrideFest \* Saturday, June 21, 2008

<b>ORGANIZATION/GROUP NAME</b>		
<b>CONTACT PERSON NAME</b>		
<b>ADDRESS</b>		
<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
<b>PHONE</b>	<b>E-MAIL</b>	

A. Space Reservation

	Prior to April 18, 2008		After April 18, 2008	
	[10x10]*	[20x10]	[10x10]*	[20x10]
Non Profit	[ ] \$60	[ ] \$80	[ ] \$80	[ ] \$105
Business	[ ] \$140	[ ] \$190	[ ] \$180	[ ] \$230

\* Includes Push cart

B. Rentals

[ ] Tent Rental                      \$130 each                      # \_\_\_\_\_ @ \$130.00 = \$ \_\_\_\_\_

[ ] Additional Tables                      \$20 each                      # \_\_\_\_\_ @ \$20.00 = \$ \_\_\_\_\_

[ ] Additional Chairs                      \$5 each                      # \_\_\_\_\_ @ \$5.00 = \$ \_\_\_\_\_

C. Clean-up Fee

(Clean-up fee refunded after festival if site in and around booth is cleaned of all debris)      **\$50.00**

D. Temporary Sales Tax Permit

For RI Pride to secure a **temporary sales tax permit** if vendor does not have regular sales tax permit (fee paid to state to issue temporary permit)      **\$10.00**

TOTAL Paid (A + B + C + D)                      \$ \_\_\_\_\_

Payment:

[ ] check    [ ] Visa    [ ] MasterCard    Card # \_\_\_\_\_    Sec # \_\_\_\_\_  
Name on card \_\_\_\_\_    Exp Date \_\_\_\_\_

Check List (Items to be Included with Application)

- [ ] Certificate of Insurance naming RI Pride as "Additional Insured"
- [ ] RI Food Sales Permit
- [ ] Copy of sales tax permit (a temporary permit will be obtained for the vendor by RI Pride for a fee of \$10)
- [ ] List of food to be sold and prices (list and prices also to be displayed by vendor at the site)

*RI PrideFest has no rain date. All fees are non-refundable (except Clean-up Fee) and RI Pride accepts no responsibility for cancellation due to adverse weather conditions or other disaster events.*

**I have read the information about the festival provided with this application and agree to the conditions stated. I agree to release RI Pride, its members and assignees from any and all claims or demands arising out of or in connection with my participation in the event**

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

# RI PrideFest Food Vendor Information

Rhode Island PrideFest \* Saturday, June 21, 2008

This information is for vendors who will be selling food on the Festival grounds. Giving away water, wrapped candy or chips does not require a food vendor registration or food sales permits.

## SITE AND TIME

The Rhode Island PrideFest will be held at Burnside Park, Providence RI from 12:30 until 8:00 pm.

## SPACE/BOOTH

Food vendor may acquire at 10' x 10', 20' x 20' site (or additional combinations) or may have a push cart in a designated spot on the festival grounds. The costs are:

	Prior to April 18, 2008		After April 18, 2008	
	[10x10]*	[20x10]	[10x10]*	[20x10]
Non Profit	\$60	\$80	\$80	\$105
Business	\$140	\$190	\$180	\$230

\* Includes Push Cart

Rental includes one table and two chairs per site. Additional tables and chairs and a tent may be rented from RI Pride.

## TRASH REMOVAL AND CLEAN-UP

Food Vendors are responsible for the removal of their own trash/garbage from their booth site and clean up their site and any adjacent table areas set up by the vendor. Dumpsters will be provided. Booth fees have been increased to cover rising costs of trash removal services and labor fees.

## PERMITS/LICENSES/INSURANCE

All permits, licenses and insurance documents are to be provided RI Pride along with the application form.

- Vendors must provide a copy of the standard **RI Food Sales Permit and Mobile Food Sales License**. Vendor is responsible to obtain these permits
- Vendors must provide a copy of their RI Sales Tax Permit. If vendor does not have a regular permit a temporary sales tax permit may be obtained from RI Pride for the day of event. A fee to \$10 is charge by the state to issue the permit, collected by RI Pride. Make checks out to RI Pride. Vendors needing a temporary permit must inform the Pride Office not later than June 1, 2008. The temporary license will be provided the day of the event.
- Vendor must provide a certificate of insurance with RI Pride named as additional insured

## TAXES

Food vendors are required to collect **8%** sales tax. If you have a temporary sales tax permit for the day you need to submit a completed form and a **check** (cash cannot be accepted) for the sales tax collected at the close of the Festival. A RI Pride staff person will collect the tax from you at a designated location. If you have a regular sales tax permit you do not pay the collected sales tax to RI Pride at the end of the show.

## SET-UP AND OPERATIONS

Set-up on the day of event will be between 8:00 and 11:30 a.m. Set-up can be done on Friday afternoon by advance arrangement with RI Pride. All vendors are to check in at the Vendor Registration table upon arrival. Information about unloading and loading at the end of the festival will be provided in early June. No vehicles will be permitted to be on the grounds or at vendor sites. RI Pride cannot provide water or electricity to the vendor sites. Vendors are responsible to abide by all State and City health code requirements. Information about vendor sites will be available at a later date at which time vendors may indicate their choice of location in the festival grounds.

## DEADLINES

Applications with payment of all fees and other materials are due to RI Pride by June 6. Payment by Check payable to RI Pride, credit card or cash. Mail application to: P.O. Box 1082 Providence, RI 02901. Contact RI Pride at 401-467-2130 or [info@prideri.com](mailto:info@prideri.com) with questions or for additional information.